

THE
OLD
TOWN
HALL

THE
Cellar
CLUB

VENUE HIRE

www.oldtownhall.co.uk





WELCOME TO THE OLD TOWN HALL

YOUR SHOW

The Old Town Hall is ideal for a range of live events and performances

The Old Town Hall boasts original Victorian features, raked seating for up to 110, dressing room and industry standard lighting and sound facilities.

All performance bookings are priced based on the requirements of your event with the option to include technical support, Front of House and Box Office services.

YOUR MEETING

The Old Town Hall is the perfect location for one off meetings, workshops & classes

We offer preferential rates for long term bookings and both day and hourly rates depending on your requirements.

Our larger spaces also lend themselves perfectly to conferences and business networking and we are happy to discuss combinations of spaces to suit your event.

QUOTES AND AVAILABILITY

For quotes and availability please contact our Sales Team on 01442 228091 or email othhire@dacorum.gov.uk

THE THEATRE

From £675+ VAT
Performance Fee

The theatre is available for hire at competitive hourly rates during the day or evening, providing a flexible setting for a variety of events.

Our multifaceted, fully accessible theatre is the ideal space for theatre productions, screenings, rehearsal space, AGMs, company presentations, product launches, award ceremonies and lectures.

Facilities: Industry Standard Lighting and Sound, Fixed Raked Seating, Cinema Screen, Dressing Room Facilities

Stage Dimensions: 7.25m Wide / 6.5m Deep

Capacity: 110 seated (fixed)

Whenever our professional touring show schedule allows, we accept proposals for hire events. Our Box Office has in-person, telesales and 24-hour online sales facilities which we provide for a small sales commission.

Please Note: Extra charges may apply for staff, equipment and some services.



THE CELLAR CLUB

From £470+ VAT
Performance Fee

The Cellar Club is available for hire at competitive hourly rates during the day or evening, providing a flexible setting for a variety of events.

Our multifaceted, fully accessible Cellar Club is the ideal space for intimate theatre/music events, rehearsal space, meetings, screenings, training courses, and workshops.

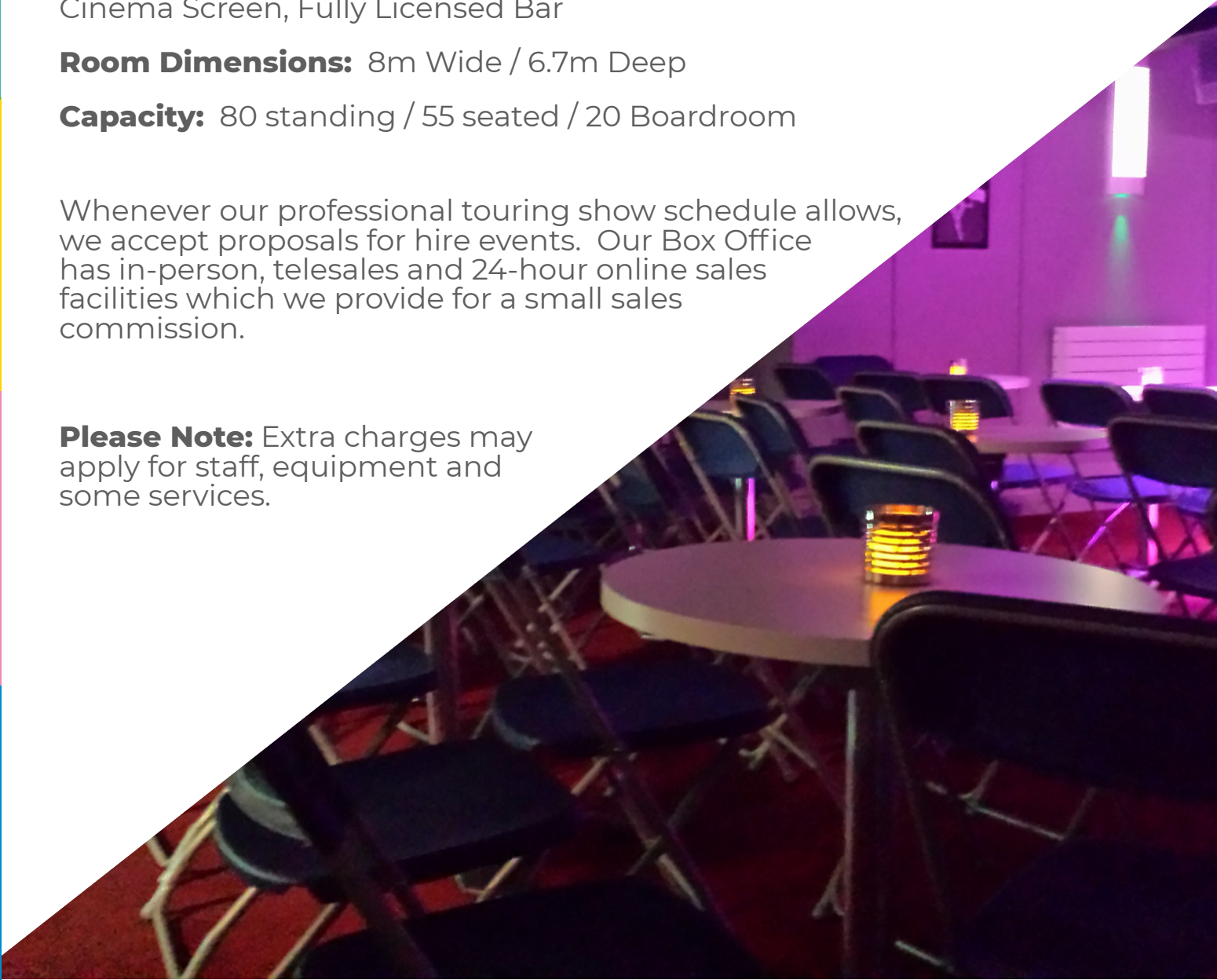
Facilities: Industry Standard Lighting and Sound, Versatile Seating, Cinema Screen, Fully Licensed Bar

Room Dimensions: 8m Wide / 6.7m Deep

Capacity: 80 standing / 55 seated / 20 Boardroom

Whenever our professional touring show schedule allows, we accept proposals for hire events. Our Box Office has in-person, telesales and 24-hour online sales facilities which we provide for a small sales commission.

Please Note: Extra charges may apply for staff, equipment and some services.



THE GALLERY

From £280+ VAT
Private Party Fee

The Gallery is available for hire at competitive hourly rates during the day or evening, providing a flexible setting for a variety of events.

Our fully accessible Gallery with its beautiful scenic views of Gadebridge Park and the old high street is the ideal space for intimate poetry readings/acoustic events, parties, product launch, meetings, training courses, and workshops.

Facilities: Versatile Seating, Fully Licensed Bar, Disabled Toilet

Room Dimensions: 7m Wide / 8.5m Deep

Capacity: 80 standing / 55 seated / 20 Boardroom

Whenever our professional touring show schedule allows, we accept proposals for hire events. Our Box Office has in-person, telesales and 24-hour online sales facilities which we provide for a small sales commission.

Please Note: Extra charges may apply for staff, equipment and some services.



THE PRICE

Hourly Pricing

The Theatre - Starting From £29 +VAT

The Cellar Club - Starting From £15.25 +VAT

The Gallery - Starting From £24.50 +VAT

Hourly pricing varies by day and time. Minimum booking of 2hrs required. Extra charges may apply for staff, equipment and some services. **Charity rates available by request.**

Parties

The Cellar Club - Starting From £280 +VAT

The Gallery - Starting From £280 +VAT

Party hires start at 18:00 and must finish at 23:00. Extra setup time charged at the hourly rate. Extra charges may apply for staff, equipment and some services. **Charity rates available by request.**

Performances

The Theatre - Starting From £675 +VAT

The Cellar Club - Starting From £470 +VAT

Performance hires start at 10:00 and must finish at 23:00. Extra setup time charged at the hourly rate. Extra charges may apply for staff, equipment and some services. **Charity rates available by request.**

Extras

Projector & Screen - £70 +VAT

Flipchart (inc one pad) - £10 +VAT

Lapel/Radio Mic (each) - £35 +VAT

Mobile PA System - £90 +VAT

Food & Drink

Gallery/Cellar Bar Service - £100 +VAT

Corkage - £80 +VAT

Tea/Coffee/Water/Biscuits (pp) - £2 +VAT

Tea/Coffee/Water (pp) - £1.50 +VAT

All price are correct at the time of print and are subject to change
Last updated - 17/03/2022

THE FAQ

This seems expensive, do you have an hourly rate? Yes, we have to tailor each enquiry depending on how you plan to use the building and the hourly rate is not always the best fit.

Can we film at The Old Town Hall? Yes, but separate rates apply, please contact us for further details and availability.

Do you have a kitchen and can you provide food? Yes, we have a kitchen in the bar area of The Gallery space which can be used for the preparation of food setup. Food can be provided by The Olde Kings Arms and can be arranged by us, please ask for details.

Do you have WiFi? Yes, you can connect to the DBC Public WiFi network for up to 3 hours before needing to reconnect at no cost.

We strongly suggest that all potential hirers visit the venue prior to booking to ensure the space is suitable for their requirements. Please arrange a time with the sales team to ensure someone is available to answer questions

PLEASE NOTE: All prices are exclusive of VAT





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